



# Your Coverwise Standard Travel Insurance Policy

Sales Tel 01903 255650

Claims Tel 0330 024 8315

Assistance Tel 0203 126 40 42

V1-12/15



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## Policy summary COVERWISE STANDARD - AXA Travel Insurance



This policy summary does not contain full details and conditions of your insurance – these are located in your policy wording.

This insurance is underwritten by Inter Partner Assistance (S.A.)

Where a heading is underlined in this policy summary full details can be found in your policy wording under the same heading.

### Type of insurance and cover

Travel insurance for single or annual multi trips - Please refer to your policy schedule for your selected cover.

### Age eligibility

If annual multi trip is selected, this policy is not available to anyone aged 66 or over. If you are aged under 18 (or aged under 23 if in full time education) you are only insured when travelling with one or both of the insured adults or travelling with parental permission. If you reach any of the ages mentioned above during the period of insurance, cover will continue until the next renewal date but not after that.

If single trip cover is selected, this policy is not available to anyone aged 76 or over.

### Conditions

- It is essential that you refer to the Important conditions relating to health in the policy wording, as failure to comply
  with these conditions may jeopardise your claim or cover.
- If you are travelling to Australia and you require medical treatment you must enrol with a local Medicare office.

Special conditions apply to each section of your policy - Please refer to the policy wording for full details.

### Significant features and benefits

- War risks, civil commotion and terrorism cover for these events is provided under <u>Section B Emergency medical</u>
   and other expenses (unless caused by nuclear, chemical or biological attack) Please see paragraph 1. in the
   What is not covered applicable to all sections of the policy in the policy wording for full details.
- The table shows the maximum amount payable for each insured person after the deduction of the policy excess (unless otherwise stated). Some sections are optional and these are marked\* - your policy schedule will show if you selected any of these options.

Section	Title	Limit	Excess
Α	Cancellation or curtailment charges	£1,000	£150
В	Emergency medical and other expenses	£10,000,000	£150
	Emergency dental treatment	£200	£100
С	Personal accident	£10,000 (subject to age, £10,000 death benefit)	Nil

D	Baggage	£1,000	£150
	Single article limit	£200	£150
	Total for all valuables	£200	£150
E	Personal money, passport and documents	£200 cash (£50 if under 16) and £100 other money and documents	£100
	Travel and accommodation costs for replacement passport	£150	Nil
F	Personal liability	£2,000,000	£200
G*	Ski equipment	£300	£100
	Single article limit for own ski equipment	£150	£100
	Hired ski equipment	£200	£100
H*	Ski equipment hire	£150 (£15 per day)	Nil
<b>I</b> *	Ski pack	£200	Nil
	Lost lift pass	£150	Nil
J*	Piste closure	£150 (£15 per day)	Nil
K*	Avalanche or landslide cover	£200 (£15 per day)	Nil

### Significant or unusual limitations or what is not covered

- You not accurately answering any question(s) we have asked you at the time of buying this insurance, where your answer(s) may have affected our decision to provide you with this policy.
- The standard excess you have agreed to pay will be shown within your policy wording or on the policy schedule.
- Under annual multi trip policies there is no cover for trips over 24 days.
- Any trip that had already begun when you purchased this insurance will not be covered, except where this policy replaces or you renew an existing annual Coverwise multi trip policy which fell due for renewal during the trip.

### What is not covered applicable to all sections of the policy

- War risks, civil commotion, terrorism, (except under <u>Section B Emergency medical and other expenses</u> unless caused by nuclear, chemical or biological attack), sonic bangs, radioactive contamination.
- There are a number of sports, activities and winter sports that are not covered Please see paragraphs 4, 5, and 6 in the <u>What is not covered - applicable to all sections of the policy</u> in the policy wording.
- Climbing on or jumping from vehicles, buildings or balconies regardless of the height.
- Wilful, self inflicted injury, suicide, drug use or solvent abuse.
- You drinking too much alcohol resulting in a claim.
- Unlawful actions and any criminal proceedings brought against you.
- Travel to a country, specific area or event which the Foreign and Commonwealth Office or the World Health Organisation has advised against all travel or all but essential travel.

### What is not covered under Section A - Cancellation or curtailment charges

- Redundancy caused by misconduct, resignation, voluntary redundancy or where you received a warning or notification of redundancy before you purchased this insurance or at the time of booking any trip.
- Any circumstances known to you before you purchased this insurance or at the time of booking any trip that could reasonably be expected to result in a claim.
- The cost of Air Passenger Duty (APD) whether irrecoverable or not.

### What is not covered under Section B - Emergency medical and other expenses

- Medical expenses that are not considered customary and/or reasonable in the country in which the treatment is administered.
- Any tests, treatment or surgery which in the opinion of the Emergency Assistance Service or us (based on information provided by the medical practitioner in attendance), can be reasonably delayed until your return to your home area.
- Treatment or surgery which in the opinion of the Emergency Assistance Service, can wait until your return to your home area.
- Medication, which prior to departure is known to be required.
- Expenses incurred as a result of a tropical disease where the NHS recommended inoculations have not been undertaken and/or the NHS recommended medication has not been taken.

### What is not covered under Section D - Baggage

- Valuables left unattended at any time unless in a hotel safe, safety deposit box or in your locked accommodation.
- Baggage contained in an unattended vehicle between 9 pm and 9 am (or at any time between 9 am and 9 pm unless it is locked out of sight in a secure baggage area) Please see the definition of secure baggage area in the Definitions in the policy wording.
- Contact or corneal lenses, hearing aids, dental or medical fittings, ski equipment, golf equipment and other items
  are excluded See your policy wording for the full list.
- Business goods, samples or tools used in connection with your occupation.
- Mobile phones of any kind.

### What is not covered under Section E - Personal money, passport and documents

- Personal money or your passport or visa left unattended at any time unless in a hotel safe, safety deposit box or in your locked accommodation.
- Loss or theft of traveller's cheques where you have not complied with the issuing agents conditions.

### What is not covered under Section F - Personal liability

 Pursuit of any trade, business or profession, or the ownership, possession or use of mechanically propelled vehicles, aircraft or watercraft.

### What is not covered under Sections G,H, I, J & K - Winter sports

- Ski equipment contained in or stolen from an unattended vehicle between 9 pm and 9 am (or at any time between 9 am and 9 pm unless it is locked out of sight in a secure baggage area) Please see the definition of secure baggage area in the <u>Definitions</u> in the policy wording.
- A deduction for wear, tear and depreciation will be made on ski equipment see table in <u>Section G Ski equipment.</u>
- The closure or impending closure of the skiing facilities in your resort existing or being publicly announced by the
  date you purchased this insurance or at the time of booking any trip.

### Cancellation period

You are free to cancel this policy at any time. If you wish to cancel within 14 days of receipt of the policy documents, you may by writing to us for a full refund providing you have not travelled and no claim has been made. If you cancel after the first 14 days of receipt of the documents, no premium refund will be made. See <u>General conditions applicable to the whole policy</u> in the policy wording for full details.

### Claim notification

To make a claim contact 0330 024 8315

### Making a complaint

Any complaint you may have should in the first instance be addressed to the claims office or helpline as applicable.

If the complaint is not resolved, you can approach The Financial Ombudsman Service. Referral to the Financial Ombudsman will not affect your right to take legal action.

Full details of addresses and contact numbers can be found within the Making a complaint section of the policy wording.

### Financial Services Compensation Scheme (FSCS)

We are covered by the Financial Services Compensation Scheme (FSCS). You may be entitled to compensation from the scheme in the unlikely event we cannot meet our obligations to you. This depends on the type of insurance and the circumstances of the claim. Further information about the compensation scheme arrangements is available from the FSCS (www.fscs.org.uk).

### **Demands and Needs Statement**

Single trip – This policy meets the Demands and Needs of a customer wishing to buy a basic travel insurance policy covering one trip, with exclusions for pre-existing **medical conditions**.

Annual multi trip - This policy meets the Demands and Needs of a customer intending to travel more than once within the period of insurance, wishing to buy a basic travel insurance policy with exclusions for pre-existing **medical conditions**.

### Your policy wording - Introduction

This is **your** travel insurance policy. It contains details of what is covered, conditions and what is not covered, for each **insured person** and is the basis on which all claims will be settled. It is validated by the issue of the schedule which **we** recommend be attached to the policy.

In return for having accepted **your** premium **we** will in the event of **bodily injury**, death, illness, disease, loss, theft, damage, legal liability or other specified events happening within the **period of insurance** provide insurance in accordance with the operative sections of **your** policy as referred to in **your** schedule.

The schedule and any endorsements are all part of the policy. Your policy is evidence of the contract of insurance.

### **United Kingdom residents**

This policy is only available to **you** if **you** are permanently residing in the **United Kingdom** and registered with a **medical practitioner** in the **United Kingdom**.

### The law which applies to this policy

You and we can choose the law which applies to this **policy**. We propose that English Law applies. Unless we and you agree otherwise English law will apply to this policy.

### Age eligibility - Annual multi trip

If annual multi trip is selected, this policy is not available to anyone aged 66 or over. If **you** are aged under 18 (or aged under 23 if in full time education) **you** are only insured when travelling with one or both of the insured adults or travelling with parental permission. If **you** reach any of the ages mentioned above during the **period of insurance**, cover will continue until the next renewal date but not after that.

### Age eligibility - Single trip

If single trip cover is selected, this policy is not available to anyone aged 76 or over.

### Policy excess

Under most sections of the policy, claims will be subject to an excess. This means that **you** will be responsible for paying the first part of each and every claim per incident claimed for, under each section by each **insured person**.

#### Helplines

Please carry this policy with you in case of an emergency.

### Policy information or advice

If you would like more information or if you feel the insurance may not meet your needs, telephone our customer helpline on 01903 255650.

### Insurer

This policy is underwritten by Inter Partner Assistance SA (IPA). Inter Partner Assistance is a Belgian firm authorised by the National Bank of Belgium and regulated by the Central Bank of Ireland. It is subject to limited regulation by the Financial Conduct Authority in the UK. Details about the extent of its regulation by the Financial Conduct Authority are available from **us** on request. Inter Partner Assistance SA (IPA) firm register number is 202664. **You** can check this on the Financial Services Register by visiting the website: www.fca.org.uk/register or by contacting the Financial Conduct Authority on 0800 111 6768. IPA's registered address in Ireland is 10/11 Mary Street, Dublin 1, Ireland (company number

906006). Some of the services under this Policy will be provided by IPA's agent, AXA Travel Insurance (company number 426087), of the same Ireland address. All companies are members of the AXA Assistance Group.

### **Data Protection Act Notice**

To set up and administer **your** policy **we** will hold and use information about **you** supplied by **you** and by medical providers. **We** may send it in confidence for processing to other companies acting on **our** instructions including those located outside the European Economic Area.

### Automatic renewals on annual multi trip policies

By purchasing this policy **you** have provided **us** with the consent to set up a continuous payment authority. This means **we** are authorised to automatically renew **your** policy and apply for renewal payments from **your** account every year, even if **your** card has expired, until **you** instruct **us** to stop.

We will contact you by email at least 21 days before the end of your period of insurance. If you still meet our eligibility criteria, we will seek to automatically renew your policy by using the latest details you provided to us. You will also be provided with a renewal invitation which you should check to ensure all your details are still correct and relevant. Your renewal invitation will have information on how you can make changes to your details or tell us if you do not wish to renew your insurance before your renewal date.

If we are unable to renew your policy by using the latest details provided to us, we will email you to confirm that your policy has not been renewed and no further cover will be provided after the expiry of your policy.

### How to opt-out

Email us after you have purchased the policy at info@coverwise.co.uk or call us on 01903 255650.

### Geographical areas

### Area codes

### Area 3 (single trip only) United Kingdom

<u>United Kingdom</u> means England, Scotland, Wales, Northern Ireland, the Isle of Man and the Channel Islands.

(Area 3 is not available as a standalone annual multi- trip policy)

### Area 4 Europe (single and annual multi-trip policies)

Europe means Albania, Algeria, Andorra, Armenia, Austria, Azerbaijan, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Channel Islands (Bailiwicks of Guernsey and Jersey), Croatia, Cyprus, Czech Republic, Denmark (including Faroe Islands), Egypt, Estonia, Finland, France (including Corsica), Georgia, Germany, Gibraltar, Greece (including Greek Isles), Holy See, Hungary, Iceland, Republic of Ireland, Italy (including Aeolian Islands, Sardinia, Sicily), Kosovo, Latvia, Liechtenstein, Lithuania, Luxembourg, Macedonia, Malta, Moldova, Monaco, Montenegro, Morocco, Netherlands (Holland), Norway, Poland, Portugal (including Azores, Madeira Islands), Romania, Russia (west of the Ural mountains), San Marino, Serbia, Slovakia, Slovenia, Spain (including Balearic Islands, Canary Islands), Sweden, Switzerland, Tunisia, Turkey, Ukraine, United Kingdom (England, Scotland, Wales, Northern Ireland, Hebrides, Isle of Man, Orkney Is, Shetland Is) and Vatican City.

A European single or annual multi-trip policy includes all countries covered by areas 3 and 4

### Area 5 (single trip only) Australia and New Zealand

Australia and New Zealand means all states in Australia and New Zealand (North and South Island).

(Area 5 is not available as a standalone annual multi-trip policy and provides cover for Australia and New Zealand only).

### Area 6 (single and annual multi-trip policies)

Worldwide (exc. USA, Canada and Caribbean) means any country excluding the USA, Canada and the Caribbean.

A worldwide (exc. USA, Canada and the Caribbean) single or annual multi-trip policy includes all countries covered by Areas 3, 4, 5 and 6.

### Area 7 (single and annual multi-trip policies)

Worldwide, (inc. USA, Canada and Caribbean) means any country in the world.

A worldwide, (inc, USA, Canada and the Caribbean) single or annual multi-trip policy includes all countries covered by areas 3. 4. 5. 6 and 7.

### **Definitions**

These definitions apply throughout **your** policy booklet. Where **we** explain what a word means that word will appear highlighted in **bold** print and have the same meaning wherever it is used in the policy. **We** have listed the definitions alphabetically. There may also be specific definitions relating to that section of the Benefit Schedule, these will all be listed at the start of the policy section.

### **Adverse Weather Conditions**

- means rain, wind, fog, thunder or lightning storm, flood, snow, sleet, hail, hurricane, cyclone, tornado or tropical storm which is not caused by or has not originated from a geological or catastrophic event such as but not limited to an earthquake, volcano or tsunami.

### Baggage

- Means luggage, clothing, personal effects and other articles (but excluding valuables, business equipment, ski equipment, golf equipment, personal money and documents of any kind) which belong to you (or for which you are legally responsible) which are worn, used or carried by you during any trip or one-way trip.

### **Bodily injury**

- means an identifiable physical injury caused by sudden, unexpected, external and visible means including injury as a result of unavoidable exposure to the elements.

### Close business associate

- means any person whose absence from business for one or more complete days at the same time as **your** absence prevents the proper continuation of that business.

### Close relative

- means mother, father, sister, brother, wife, husband, civil partner, daughter, son, grandparent, grandchild, parent-in-law, son-in-law, daughter-in-law, sister-in-law, brother-in-law, step parent, step child, step sister, step brother, foster child, legal quardian, domestic partner or fiancé/fiancée.

### **Complication of Pregnancy**

- means the following unforeseen complications of pregnancy as certified by a **medical practitioner**: toxaemia; gestational hypertension; pre-eclampsia; ectopic pregnancy; hydatidiform mole (molar pregnancy); hyperemesis gravidarum; ante partum haemorrhage; placental abruption; placenta praevia; post-partum haemorrhage; retained placenta membrane; miscarriage; stillbirths; medically necessary emergency Caesarean sections/ medically necessary termination; and any premature births or threatened early labour more than 8 weeks (or 16 weeks in the case of a multiple pregnancy) prior to the expected delivery date.

### Couple

- means you and your close relative who lives with you in a domestic relationship at the same address as you.

### Curtailment / Curtail / Curtailed

- means either:
  - a) abandoning or cutting short the trip by direct early return to your home area, in which case claims will be
    calculated from the day you returned to your home area and based on the number of complete days of your
    trip you have not used, or

b) by attending a hospital outside your home area as an in-patient or being confined to your accommodation abroad due to compulsory quarantine or on the orders of a medical practitioner, in either case for a period in excess of 48 hours. Claims will be calculated from the day the ill/injured person was admitted to hospital or confined to your accommodation and based on the number of complete days for which you were hospitalised, quarantined or confined to your accommodation. Cover only applies to ill/injured persons.

### Family cover

- means up to two adults and any number of their children, step children or foster children aged under 18 (or aged under 23 if in full time further education), accompanying the parents or legal guardian insured on the same policy travelling on any trip to the same destination. For annual multi trip cover, either adult named on the policy is able to travel independently as are the children if parental permission has been granted.

#### Homo

- means your normal place of residence in the United Kingdom.

### Home area

- means for residents of the **United Kingdom** excluding Channel Islands and the Isle of Man, **your home area** means the **United Kingdom** excluding Channel Islands and the Isle of Man. For residents of the Channel Islands and the Isle of Man, **your home area** means either the Channel Islands or the Isle of Man depending on where **your home** is.

### Medical condition(s)

- means any medical or psychological disease, sickness, condition, illness or injury.

### Medical practitioner

- means a registered practising member of the medical profession recognised by the law of the country where they are practising, who is not related to **you** or any person who **you** are travelling with.

### One-way trip

- means for single-trip policyholders a **trip** or journey that takes place during the **period of insurance** which begins when **you** leave **your home** and ends up to 10 days after **you** arrive at **your** final destination at which time all cover under this policy ceases and **we** will not be liable for any expenses, fees or charges incurred after this date.

### Period of insurance

- means if annual multi trip cover is selected: the period of 12 months for which **we** have accepted the premium as stated in the schedule. During this period any **trip** not exceeding 24 days is covered, but limited to 17 days in total in each **period of insurance** for winter sports (provided **you** have paid the appropriate winter sports premium to include this cover). Under these policies Section A Cancellation cover will be operative from the date stated in the schedule or the time of booking any **trip** (whichever is the later date) and terminates on commencement of any **trip**.
- means if single trip cover is selected: the period of the **trip** and terminating upon its completion, but not in any case exceeding the period shown in the schedule. Under these policies Section A Cancellation cover will be operative from the time **you** pay the premium.

For all other sections of the policy, whichever cover is selected, the insurance starts when **you** leave **your home** or for a business **trip your** place of business (whichever is the later) to start the **trip** and ends at the time of **your** return to **your home** or place of business (whichever is the earlier) on completion of the **trip**.

However any **trip** that had already begun when **you** purchased this insurance will not be covered, except where this policy replaces or **you** renew an existing annual Coverwise multi trip policy which fell due for renewal during the **trip**.

The **period of insurance** is automatically extended for the period of the delay in the event that **your** return to **your home area** is unavoidably delayed due to an event insured by this policy.

### Personal money

- means bank notes, currency notes and coins in current use, travellers' and other cheques, postal or money orders, pre-paid coupons or vouchers, travel tickets, event and entertainment tickets, phonecards, money cards and credit/debit or pre-pay charge cards all held for private purposes.

### **Public transport**

- means any publicly licensed aircraft, sea vessel, train, coach or bus on which you are booked or had planned to travel.

### Secure baggage area

- means any of the following, as and where appropriate:
  - a) The locked dashboard, boot or luggage compartment of a motor vehicle
  - b) The locked luggage compartment of a hatchback vehicle fitted with a lid closing off the luggage area, or of an estate car with a fitted and engaged tray or roller blind cover behind the rear seats
  - c) The fixed storage units of a locked motorised or towed caravan
  - d) A locked luggage box, locked to a roof rack which is itself locked to the vehicle roof.

### Single parent cover

- means one adult and any number of his or her children, step children or foster children aged under 18 (or aged under 23 if in full time education), accompanying the parent insured on the same policy, travelling on any **trip** to the same destination. For annual multi trip cover, the adult named on the policy is able to travel independently as are the children if parental permission has been granted.

### Ski equipment

- means skis (including bindings), ski boots, ski poles and snowboards.

### Strike or industrial action

- means any form of industrial action which is carried out with the intention of stopping, restricting or interfering with the production of goods or provision of services.

### **Terrorism**

- means an act, including but not limited to the use of force or violence and/or the threat thereof, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organisation(s) or governments, committed for political, religious, ideological or similar purposes including the intention to influence any government and/or to put the public, or any section of the public, in fear.

### Third party

- means a **close relative**, **close business associate**, a person **you** have booked to travel with, a relative or friend with whom **you** plan to stay.

### Trip

- means any holiday, business or pleasure **trip** or journey made by **you** within the area of travel shown in the schedule which begins and ends in **your home area** or place of business during the **period of insurance**, but excluding **one way trips** or journeys.

However any **trip** that had already begun when **you** purchased this insurance will not be covered, except where this policy replaces or **you** renew an existing annual Coverwise multi trip policy which fell due for renewal during the **trip**.

If annual multi trip cover is selected any **trip** not exceeding 24 days is covered, but limited to 17 days in total in each **period of insurance** for winter sports (provided **you** have paid the appropriate winter sports premium to include this cover). If any **trip** exceeds 24 days there is absolutely no cover under this policy for that **trip** (not even for the first 24 days of the **trip**), unless **you** have contacted **us** and **we** have agreed in writing to provide cover.

In addition, any **trip** solely within **your home area** is only covered where **you** have pre - booked at least two nights accommodation in a hotel, motel, holiday camp, bed and breakfast, holiday cottage or similar accommodation rented for a fee. Each **trip** under annual multi trip cover is considered to be a separate insurance, with the terms, definitions, What is not covered and conditions contained in this policy applying to each **trip**.

### Unattended

- means when **you** are not in full view of and not in a position to prevent unauthorised interference with **your** property or vehicle.

### **United Kingdom**

- means England, Scotland, Wales, Northern Ireland, the Isle of Man and the Channel Islands.

### **Valuables**

- means jewellery, gold, silver, precious metal or precious or semiprecious stone articles, watches, furs, cameras, camcorders, portable satellite navigation systems, photographic, audio, video, computer, television equipment and other electronic entertainment devices (including but not limited to MP3 or 4 players, tablets, ebooks, CD's, DVD's, tapes, films, cassettes, cartridges and headphones), computer games and associated equipment, telescopes and binoculars.

#### Vermin

- means rats, mice, squirrels, owls, pigeons, foxes, bees, wasps or hornets.

#### We/Us/Our

- means Inter Partner Assistance, 10/11 Mary Street, Dublin 1, Ireland and/or Inter Partner Assistance SA (IPA), Avenue Louise, 166 bte1, 1050, Brussels, Belgium and/or AXA Travel Insurance of the same Irish address. All companies are members of the AXA Assistance Group.

### You/Your(s)/Yourself/Insured person(s)

- means each person travelling on a **trip** or **one-way trip** whose name appears in the policy schedule. All **insured person(s)** must be registered with a **medical practitioner** in the **United Kingdom** for at least 6 months.

### General conditions applicable to the whole policy

You must comply with the following conditions to have the full protection of your policy.

If you do not comply we may cancel the policy or refuse to deal with your claim or reduce the amount of any claim payment.

### 1. Dual insurance

If at the time of any incident which results in a claim under this policy, there is another insurance covering the same loss, damage, expense or liability **we** will not pay more than **our** proportional share (not applicable to Section C – Personal accident).

### 2. Reasonable precautions

At all times **you** must take all reasonable precautions to avoid injury, illness, disease, loss, theft or damage and take all reasonable steps to safeguard **your** property from loss or damage and to recover property lost or stolen.

### 3. Cancellation

### Statutory cancellation rights

You may cancel this policy within 14 days of receipt of the policy documents (new business) and for annual policies the renewal date (the **cancellation period**) by writing to the address shown in **your** schedule during the **cancellation period**. Any premium already paid will be refunded to **you** providing **you** have not travelled, no claim has been made or is intended to be made and no incident likely to result in a claim has occurred.

### Cancellation outside the statutory period

You may cancel this policy at any time after the **cancellation period** by writing to the address above/shown in **your** schedule. If **you** cancel after the **cancellation period** no premium refund will be made.

### Non payment of premiums

We can cancel the policy immediately by sending you written notice if you do not pay the premium

### Claims conditions

You must comply with the following conditions to have the full protection of your policy.

If you do not comply we may cancel the policy or refuse to deal with your claim or reduce the amount of any claim payment.

**You** must contact **us** by phone if **you** want to make a claim using the relevant number given below, depending on the type of claim:

### 1. Claims

### All claims 0330 024 8315

The claim notification must be made within 31 days or as soon as possible after that following any **bodily injury**, illness, disease, incident, event, redundancy or the discovery of any loss, theft or damage which may lead to a claim under this policy.

You must also tell us if you are aware of any court claim form, summons or impending prosecution. Every communication relating to a claim must be sent to us as soon as possible. You or anyone acting on your behalf must not negotiate, admit or repudiate (refuse) any claim without our permission in writing.

**You** or **your** legal representatives must supply at **your** own expense, all information, evidence, details of house hold insurance, proof of ownership and medical certificates as required by **us**. **You** should refer to the section under which **you** are claiming for further details of the evidence that **we** need to deal with **your** claim.

We reserve the right to require you to undergo an independent medical examination at our expense.

We may also request and will pay for a post-mortem examination.

You must retain any property which is damaged, and if requested, send it to us at your own expense. If we pay a claim for the full value of the property and it is then recovered it will then become our property.

**We** may refuse to reimburse **you** for any property which **you** cannot provide proof of ownership such as an original receipt, a valuation, user manual or bank or credit card statements.

### 2. Transferring of rights

**We** are entitled to take over any rights in the defence or settlement of any claim and to take proceedings in **your** name for **our** benefit against any other party.

### 3 Fraud

You must not act in a fraudulent manner.

If you or anyone acting for you

a) Make a claim under the policy knowing the claim to be false or fraudulently exaggerated in any way; or

- b) Make a statement in support of a claim knowing the statement to be false in any way; or
- c) Submit a document in support of a claim knowing the document to be forged or false in any way; or
- d) Make a claim for any loss or damage caused by **your** wilful act or with **your** connivance Then
- a) we will not pay the claim
- b) we will not pay any other claim which has been or will be made under the policy
- c) we may make the policy void from the date of the fraudulent act
- d) we will be entitled to recover from you the amount of any claim already paid under the policy
- e) we will not refund any premium
- f) we may inform the police of the circumstances.

### Important conditions relating to health

Important conditions relating to health (for claims under Sections A, B, C)

### PLEASE NOTE THAT THIS POLICY DOES NOT COVER PRE- EXISTING MEDICAL CONDITIONS

This insurance is designed to cover **you** for unforeseen accidents and illnesses occurring during the **period of insurance**. **You** must comply with the following conditions to make sure **your** cover is not affected. If **you** do not comply with these conditions **we** may cancel the policy or refuse to deal with **your** claim or reduce the amount of any claim payment.

- 1. At the time of taking out this policy **you** will not be covered for any claim arising directly or indirectly from:
  - a) any medical condition you have, or have had, for which you are taking or have been taking prescribed medication; and
  - b) any **medical condition you** have, or have had, for which **you** are waiting to receive, or have received treatment (including surgery, tests or investigations) within the last 5 years.

For **your** information, examples of conditions that can be indirectly linked to any **medical condition you** have, or have had include:

someone with breathing difficulties who then suffers a chest infection of any kind;

someone with high blood pressure or diabetes who then has a heart attack, stroke or mini-stroke;

someone who has or has had cancer who suffers with a secondary cancer;

someone with osteoporosis who then suffers with a broken or fractured bone.

- c) any medical condition for which you have received a terminal prognosis;
- d) any medical condition you are aware of but for which you have not had a diagnosis;
- e) any medical condition for which you are on a waiting list;
- f) any medical condition for which you know you need surgery or treatment;
- g) any medical condition for which you are awaiting the results from any tests or investigations;
- h) any **medical condition** affecting **you**, that **you** are aware of, that could reasonably be expected to result in a claim on this policy.
- any medical condition affecting a third party, that you are aware of, that could reasonably be expected to result in a claim on this policy.

For your information, examples include but are not limited to;

A third party who has received a terminal prognosis;

A **third party** who is receiving or waiting for hospital investigation or treatment for an undiagnosed condition or a set of symptoms;

A third party who is receiving inpatient treatment;

A third party who has an existing medical condition or illness, that has presented new or a change to symptoms.

- 2. At any time **you** will not be covered for any claim arising directly or indirectly from:
  - a) any medical condition you have in respect of which a medical practitioner has advised you not to travel or would have done so had you sought his/her advice
  - b) any surgery, treatment or investigations for which you intend to travel outside of your home area to receive (including any expenses incurred due to the discovery of other medical conditions during and/or complications arising from these procedures)
  - any medical condition for which you are not taking the recommended treatment or prescribed medication as directed by a medical practitioner
  - d) **your** travel against any health requirements stipulated by the carrier, their handling agents or any other **public transport** provider
- 3. **Our** travel policies are offered on the understanding that **you** are fit to travel on the day the policy is issued. If **your** health changes after the purchase of **your** policy and/or the date **your** travel tickets or confirmation of booking were issued, **you** should telephone Coverwise on 01903 255650 to discuss how this may affect **your** cover.

Please telephone Coverwise on 01903 255650 if you have any concerns regarding your fitness to travel.

You should also refer to What is not covered - applicable to all sections of the policy on page 11.

### What is not covered - applicable to all sections of the policy

We will not pay for claims arising directly or indirectly from:

### 1. War risks, civil commotion and terrorism

War, invasion, acts of foreign enemies, hostilities or warlike operations (whether war be declared or not), civil war, rebellion, terrorism, revolution, insurrection, civil commotion assuming the proportions of or amounting to an uprising, military or usurped power but this exclusion shall not apply to losses under Section B – Emergency medical and other expenses unless such losses are caused by nuclear, chemical or biological attack, or the disturbances were already taking place at the beginning of any trip or one-way trip.

#### 2. Radioactive contamination

lonising radiation or contamination by radioactivity from any nuclear fuel or from any nuclear waste, from combustion of nuclear fuel, the radioactive, toxic, explosive or other hazardous properties of any nuclear assembly or nuclear component of such assembly.

### 3. Sonic bangs

Loss, destruction or damage directly caused by pressure waves caused by aircraft and other aerial devices travelling at sonic or supersonic speeds.

### 4. Winter sports

Your participation in winter sports unless the appropriate winter sports premium has been paid, then cover will apply under those sections shown as covered for winter sports in your schedule for the winter sports specified in the list on pages 13/14 for a period of no more than 17 days in total in each period of insurance under annual multi trip policies and for the period of the trip under single trip policies.

### 5. Professional sports or entertaining

Your participation in or practice of any professional sports or professional entertaining.

### 6. Other sports or activities

Your participation in or practice of any other sport or activity, manual work, or racing unless:

- a) specified in the list on page 12/13 or
- b) shown as covered in your schedule.

### 7. Suicide, drug use or solvent abuse

Your wilfully, self-inflicted injury or illness, suicide or attempted suicide, sexually transmitted diseases, solvent abuse, drug use (other than drugs taken in accordance with treatment prescribed and directed by a medical practitioner, but not for the treatment of drug addiction) and putting yourself at needless risk (except in an attempt to save human life).

### 8. Alcohol abuse

You drinking too much alcohol or alcohol abuse where it is reasonably foreseeable that such consumption could result in an impairment of your faculties and/or judgment resulting in a claim. We do not expect you to avoid alcohol on your trips or holidays, but we will not cover any claims arising because you have drunk so much alcohol that your judgement is seriously affected and you need to make a claim as a result.

### 9. Jumping from vehicles, buildings or balconies

You climbing on top of, or jumping from a vehicle or jumping from a building or balcony, or climbing or moving from any external part of any building to another (apart from stairs, ramps or walkways) and falling regardless of the height, unless your life is in danger or you are attempting to save human life.

### 10. Unlawful action

Your own unlawful action or any criminal proceedings against you.

### 11. Additional loss or expense

Any other loss, damage or additional expense following on from the event for which **you** are claiming, unless **we** provide cover under this insurance. Examples of such loss, damage or additional expense would be the cost of replacing locks after losing keys, costs incurred in preparing a claim or loss of earnings following **bodily injury**, illness or disease.

### 12. Armed Forces

Operational duties of a member of the Armed Forces, Territorial Army, Police, Fire, Nursing or Ambulance services or employees of a Government department (other than claims arising from authorised leave being cancelled due to operational reasons, as provided for under sub section 4. of Section A – Cancellation or curtailment charges).

### 13. Travelling against FCO or WHO advice

**Your** travel to a country, specific area or event when the Travel Advice Unit of the Foreign & Commonwealth Office (FCO) or the World Health Organisation (WHO) or regulatory authority in a country to/from which **you** are travelling has advised against all, or all but essential travel.

### 14. Training Camps

**Your** participation at a training camp designed specifically to enhance **your** performance and/or endurance in a sport or activity that **you** take part in on a non-professional basis but at a National Standard.

### Sports and activities covered

The following lists detail the sports and activities that this policy will cover without charge when **you** are participating on a recreational and non professional basis. Any involvement in these sports and/or activities is subject to **your** compliance with local laws and regulations as well as the use of recommended safety equipment (such as helmet, harness, knee and/or elbow pads). No cover under Sections C- Personal accident and F- Personal liability for those sports or activities marked with \*

### Covered as standard without charge

Abseiling (when adequately supervised)\*

Archery\*

Badminton

Bamboo Rafting (up to grade 2 rivers only with adequate safety equipment provided)

Banana Boating

Baseball

Basket Ball

Beach Games

Blowcarting\*

Bouldering (using crash pads where appropriate)

Bowls

Bungee Jumping (when adequately supervised)

Camel Riding\*

Canoeing (up to grade 2 rivers only)

Catamaran \*

Clay Pigeon Shoot\*

Climbing (on a climbing wall only)

Cricket

Cycling\*

Deep Sea Fishing

Dinghy Sailing\*

Dragon Boat racing (non-professional)\*

Elephant riding/trekking (on a professionally organised trek with experienced handlers)

Fell Running

Fell Walking

Fishing

Football/Soccer

Flying in an aircraft (as a fare paying passenger)

Glass Bottom Boats/Bubbles

Gliding (as a passenger only)

Go Karting (when adequately supervised)

Pony Trekking

Power Boating (non-competitive and no cover for damage to vessel) \*

Racing on foot

Racquetball

Rambling

Rap Running/Jumping (within organisations

guidelines)\*

Rifle Range\*

Ringos

River Tubing

Roller Skating/Blading (pads and helmets must be worn)\*

n /

Rounders

Rowing (except racing)

Running

Safari In Vehicle (must be with a guide)

Safari On Foot (must be with a guide)

Safari On Horseback (must be with a guide)

Sail Boarding/Windsurfing)\*

Sailing\*

Sand Yachting\*

Scuba Diving - scuba diving (other than cave diving) to the following depths, when **you** hold the following qualifications, and are diving under the direction of an accredited dive marshal, instructor or guide and within the guidelines of the relevant diving or training agency or organisation:

PADI Open Water - 18 metres BSAC Ocean Diver - 20 metres

PADI Advanced Open Water - 30 metres BSAC Sports Diver - 35 metres. If **you** do not hold a qualification, **we** will only cover **you** to dive to a depth of 18 metres provided **you** are accompanied by a qualified instructor

Golf

Gorilla Trekking (organised)

Gymnastics

Heptathlon

Hiking/High level walking/Trekking/Walking up to

3,000 metres above sea level

Hitchhiking (organised groups of adults with support, emergency contacts and at least one male per

group) in countries where this is legal

Horse Riding/Trekking/Hacking (non-competitive)

Hot Air Ballooning (organised pleasure rides)

Hydrospeeding (taking appropriate safety meas-

ures)

Hydro Zorbing

Ice Skating

Indoor Climbing (on climbing wall)

Indoor Skating (pads and helmets must be worn )

Javelin Throwing

Jet Boating (no cover for racing)\*

Jet Skiing (no cover for racing)\*

Jogging

Kayaking (up to grade 2 rivers)

Kite Buggying\*

Kite Surfing (over land)\*

Kite Surfing (over water)\*

Marathon Running

Motor Cycling (with UK licence)\*

Mountain Biking (except downhill and extreme terrain)\*

Mountain Boarding (protective clothing to be worn)

Netball

Orienteering

Paint Balling/War Games (eye protection must be

worn)\*

Parasailing/Parascending (over water)

Passenger Sledge

Sea Canoeing/Kayaking (within sight of land)

Shooting (within organisations guidelines)\*

Skate Boarding (pads and helmet must be worn)\*

Sledge Pulled By Horse/Reindeer

Small Bore Target Shooting\*

Snorkelling

Soft Ball

Squash

Surfing\*

Swimming

Sydney Harbour Bridge (organised and walking

across clipped onto a safety line)

**Table Tennis** 

Tennis

Tenpin Bowling

Tree Top Canopy Walking (with adequate safety

measures in place)

Trekking/Walking/Hiking/High level walking up to

3,000 metres above sea level

Tug Of War

Via Ferrata

Volley Ball

Wakeboarding\*

War Games (eye protection must be worn)\*

Water Polo

Water Skiing\*

White Water Rafting (within organisations

guidelines)

Wicker Basket Tobogganing

Windsurfina\*

Yachting\*

Zip Trekking (safety harness fixed to ropes must be

worn)

Zorbing (non-winter sports)

### Covered if the appropriate winter sports premium has been paid

No cover under Sections C - Personal accident and F - Personal liability for those sports or activities marked with \*

Big Foot Skiing

Cat Skiing

Cross Country Skiing

Curlina

Glacier Skiing

Glacier Walking

Heli-Skiing

Husky Dog Sledding (organised, non-competitive

and with experienced local driver)

Ice Diving (must be with a qualified instructor at all

umes

Ice Go Carting (provided organised and with adequate safety equipment provided)\*

Ice Hockey

Ski Parks

Ski Racing (non FIS)

Ski Run Walking (using ropes or crampons)

Ski Touring

Ski Yawing (non-competitive) \*

Sledging/Tobogganing/Tubing

Snow Biking

Snow Blading

Snow Boarding

Snow Carting\*

Snow Carting
Snow Cat Skiing

Snow Decking

Snow Go Carting

Ice Windsurfing\*

Kite Boarding (winter sports)

Mono Skiing

Nordic Skiina

Off Piste Skiing and Snow Boarding not against

the advice of the local mountain authorities

Parapenting/Paraponting as a winter sport (must

be tandem with a qualified instructor at all times)

Skiing

Ski Biking

Ski-Boarding/Snow Boarding

Ski-Doos\*

Ski Joering (non competitive)

Snow Kiting

Snow Scooting\*

Snow Mobiling\*

Snow Skating

Snow Tubing

Snowcat Skiing

T 1

Telemarking

Tobogganing/Sledging

Tubing

Winter Walking up to 3,000 metres above sea level

(using crampons and ice picks only - no use of

ropes/guides or harnesses)

Zorbing (winter sports)

### But excluding:

- a) ski acrobatics, ski flying, skiing against local authority warning or advice, ski-stunting, ski jumping, ski
  mountaineering, or the use of bob sleighs, luges, bungees or skeletons
- b) in the United States of America and Canada, winter sports outside the defined boundaries of a resort unless accompanied by a locally qualified guide
- c) ski instructor courses or winter sports courses lasting more than 2 weeks.

### Emergency and medical service

You must contact the Emergency Assistance Service in the event of an illness or accident which may lead to in-patient hospital treatment or before any arrangements are made for repatriation; or in the event of curtailment necessitating your early return home. The service operates 24 hours a day, 365 days a year for advice, assistance, making arrangements for hospital admission, repatriation (returning you to your home area) and authorisation of medical expenses. If this is not possible because the condition requires emergency treatment you or someone on your behalf must contact the Emergency Assistance Service as soon as possible.

### Medical assistance abroad

The Emergency Assistance Service has the medical expertise, contacts and facilities to help should **you** be injured in an accident or fall ill. The Emergency Assistance Service will also arrange transport **home** when this is considered to be medically necessary or when **you** are told about the illness or death of a **close relative** or a **close business associate** at **home**.

### Payment for medical treatment abroad

If you are admitted to a hospital/clinic while abroad, the Emergency Assistance Service will arrange for medical expenses, covered by the policy, to be paid direct to the hospital/clinic. To take advantage of this benefit someone must contact the Emergency Assistance Service for you as soon as possible. Private medical treatment is not covered unless authorised specifically by the Emergency Assistance Service.

For out-patient treatment, **you** should pay the hospital/clinic **yourself** and claim back medical expenses from **us** on **your** return to **your home area**. Beware of requests for **you** to sign for excessive treatment or charges. If **you** are in doubt, please call the Emergency Assistance Service for guidance.

Contact the Emergency Assistance Service on telephone number: +44 (0)203 126 4042

### Reciprocal health agreements with other countries

### EU, EEA or Switzerland

If you are travelling to countries within the European Union (EU), the European Economic Area (EEA) or Switzerland you are strongly advised to obtain a European Health Insurance Card (EHIC). You can apply for an EHIC either online at www.ehic.org.uk or by telephoning 0300 330 1350. This will entitle you to benefit from the health care arrangements which exist between countries within the EU/EEA or Switzerland.

If **we** agree to pay for a medical expense which has been reduced because **you** have used either a European Health Insurance Card or private health insurance, **we** will not deduct the excess under Section B - Emergency medical and other expenses.

### Australia

If you need medical treatment in Australia you must enrol with a local MEDICARE office. You do not need to enrol when you arrive, but you must do this after the first occasion you receive treatment. In-patient and out-patient treatment at a public hospital will then be available free of charge. Details of how to enrol and the free treatment available can be found by visiting the MEDICARE website on www.medicareaustralia.gov.au. or by emailing medicare@ medicareaustralia.gov.au. Alternatively please call the Emergency Assistance Service for guidance.

If you are admitted to hospital you must contact the Emergency Assistance Service as soon as possible and get their authorisation for any treatment not available under MEDICARE.

Contact the Emergency Assistance Service on telephone number: +44 (0)203 126 4042

### Section A – Cancellation or curtailment charges

### What is covered

**We** will pay **you** up to £1,000 for **your** proportion only of any irrecoverable unused travel and accommodation costs (including excursions up to £250) and other pre-paid charges which **you** have paid or are contracted to pay, together with **your** proportion only of any reasonable additional travel expenses incurred if

- a) cancellation of the trip or one-way trip is necessary and unavoidable or
- b) the trip is curtailed before completion

as a result of any of the following events:

- 1. The death, bodily injury, illness, disease, or complications of pregnancy of:
  - a) vou
  - b) any person who you are travelling or have arranged to travel with
  - c) any person who you have arranged to stay with
  - d) your close relative
  - e) your close business associate.
- 2. **You** or any person who **you** are travelling or have arranged to travel with being quarantined, called as **a** witness at a Court of Law or for jury service attendance.
- Redundancy of you or any person who you are travelling or have arranged to travel with (which qualifies for payment under current United Kingdom redundancy payment legislation, and at the time of booking the trip or one-way trip there was no reason to believe anyone would be made redundant).
- 4. You or any person who you are travelling or have arranged to travel with, are a member of the Armed Forces, Territorial Army, Police, Fire, Nursing or Ambulance Services or employees of a Government Department and have your/their authorised leave cancelled or are called up for operational reasons, provided that the cancellation or curtailment could not reasonably have been expected at the time when you purchased this insurance or at the time of booking any trip or one-way trip.
- The Police or other authorities requesting you to stay at or return to your home due to serious damage to your home caused by fire, aircraft, explosion, storm, flood, subsidence, fallen trees, collision by road vehicles, malicious people or theft.

### Special conditions relating to claims

- You must get (at your own expense) a medical certificate from a medical practitioner and the prior approval of
  the Emergency Assistance Service to confirm the necessity to return home, prior to curtailment of the trip due to
  death, bodily injury, illness, disease or complications of pregnancy.
- If you fail to notify the travel agent, tour operator or provider of transport or accommodation as soon as you find out it is necessary to cancel the trip or one-way trip, the amount we will pay will be limited to the cancellation charges that would have otherwise applied.
- 3. If you cancel the trip or one-way trip due to:
  - a) stress, anxiety, depression or any other mental or nervous disorder that you are suffering from you must provide (at your own expense) a medical certificate from either a registered mental health professional if you are under the care of Community Mental Health Team or if not, a consultant specialising in the relevant field or
  - b) any other **bodily injury**, illness, disease or **complications of pregnancy**, **you** must provide (at **your** own expense) a medical certificate from a **medical practitioner** stating that this necessarily and reasonably prevented **you** from travelling. **We** need the medical certificate completed as soon as **you** find out it is necessary to cancel the **trip**, as any delay in seeing a **medical practitioner** could mean that **your** symptoms are no longer present. If **you** cannot get an immediate appointment, please make one for as early as possible and keep all details of this to help substantiate **your** claim.

### What is not covered

- 1. Any claim if **you** are unable to comply with the Important conditions relating to health (on page 10).
- The first £150 of each and every claim, per incident claimed for, under this section by each insured person but limited to £300 in all if family cover or single parent cover applies.

- 3. The cost of **your** unused original tickets where the Emergency Assistance Service or **we** have arranged and paid for **you** to come **home** following **curtailment** of the **trip**.
- 4. The cost of Air Passenger Duty (APD) whether irrecoverable or not.
- 5. Any claims arising directly or indirectly from:
  - a) Redundancy caused by or resulting from misconduct leading to dismissal or resignation or voluntary redundancy, or where you received a warning or notification of redundancy before you purchased this insurance or at the time of booking any trip or one-way trip.
  - b) Circumstances known to you before you purchased this insurance or at the time of booking any trip or one-way trip which could reasonably have been expected to lead to cancellation or curtailment of the trip or one-way trip.
  - c) Complications of pregnancy which:
    - i) for cancellation or rebooking first arise before booking or paying for the **trip**, whichever is later; or
    - ii) for curtailment first arise before departing on your trip.
    - Normal pregnancy or childbirth, or travelling when **your medical practitioner** has recorded **your** pregnancy as high risk or being at a heightened risk of premature birth, would not constitute an unforeseen event.
- 6. Travel tickets paid for using any airline mileage or supermarket reward scheme, (for example Avios formally known as Air Miles), unless evidence of specific monetary value can be provided.
- 7. Accommodation costs paid for using any Timeshare, Holiday Property Bond or other holiday points scheme.
- 8. Anything mentioned in What is not covered applicable to all sections of the policy.

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- A medical certificate from the treating medical practitioner (or in the case of stress, anxiety, depression or
  any other mental or nervous disorder either a registered mental health professional if you are under the care
  of a Community Mental Health Team or if not, a consultant specialising in the relevant field) explaining why
  it was necessary for you to cancel or curtail the trip or one-way trip.
- In the case of death causing cancellation or curtailment of the trip or one-way trip, the original death certificate.
- Booking confirmation together with a cancellation invoice from your travel agent, tour operator or provider of transport/accommodation.
- In the case of curtailment claims, written details from your travel agent, tour operator or provider of transport/
  accommodation of the separate costs of transport, accommodation and other pre-paid costs or charges that
  made up the total cost of the trip.
- Your unused travel tickets.
- Receipts or bills for any costs, charges or expenses claimed for.
- In the case of compulsory quarantine, a letter from the relevant authority or the treating medical practitioner.
- In the case of jury service or witness attendance, the court summons.
- The letter of redundancy for redundancy claims.
- A letter from the commanding officer concerned, confirming cancellation of authorised leave or call up for operational reasons.
- In the case of serious damage to your home a report from the Police or relevant authority.
- Any other relevant information relating to your claim under this section that we may ask you for.

To make a claim under this section please call: For curtailment claims +44 (0)203 126 4042 or other claims 0330 024 8315

### Section B – Emergency medical and other expenses

### What is covered

We will pay you up to £10,000,000 for the following expenses which are necessarily incurred either during a trip or for a one-way trip within the first 10 days of arriving at your final destination, as a result of you suffering unforeseen bodily injury, complication of pregnancy, illness, disease and/or compulsory quarantine:

- Emergency medical, surgical, hospital, ambulance and nursing fees and charges incurred outside of your home area.
- Emergency dental treatment for the immediate relief of pain (to natural teeth only) up to a limit of £200 incurred outside of your home area.
- 3. If vou die:
  - a) outside **your home area** the reasonable additional cost of funeral expenses abroad up to a maximum of £1,500 plus the reasonable cost of returning **your** ashes to **your home**, or the additional costs of returning **your** body to **your home**
  - b) within **your home area** the reasonable additional cost of returning **your** ashes or body to **your home** up to a maximum of £750
- 4. Reasonable additional transport and/or accommodation expenses incurred, up to the standard of your original booking (for example full or half board, all inclusive, bed and breakfast, self catering or room only), if it is medically necessary for you to stay beyond your scheduled return date.
  - This includes, with the prior authorisation of the Emergency Assistance Service, reasonable additional transport and/or accommodation expenses for a travelling companion, friend or close relative to stay with you or travel to you from the United Kingdom or escort you. Also additional travel expenses to return you to your home or a suitable hospital nearby if you cannot use the return ticket.
- 5. With the prior authorisation of the Emergency Assistance Service, the additional costs incurred in the use of air transport or other suitable means, including qualified attendants, to repatriate you to your home if it is medically necessary. These expenses will be for the identical class of travel utilised on the outward journey unless the Emergency Assistance Service agree otherwise.

### Special conditions relating to claims

- You or someone on your behalf must tell the Emergency Assistance Service as soon as possible of any bodily
  injury, illness or disease which necessitates your admittance to hospital as an in-patient or before any arrangements
  are made for your repatriation.
- 2. If you suffer bodily injury, illness or disease we reserve the right to move you from one hospital to another and/or arrange for your repatriation to the United Kingdom at any time during the trip or one-way trip. We will do this, if in the opinion of the Emergency Assistance Service or us (based on information provided by the medical practitioner in attendance), you can be moved safely and / or travel safely to your home area or a suitable hospital nearby to continue treatment.

### What is not covered

- 1. Any claim if you are unable to comply with the Important conditions relating to health (on page 10)
- The first £150 (£100 for emergency dental treatment) of each and every claim, per incident claimed for, under this
  section by each insured person but limited to £300 in all if family cover or single parent cover applies.
- Any claim arising from pregnancy related conditions not due to complications of pregnancy which first arise after departing on your trip. Normal pregnancy or childbirth, or travelling when your medical practitioner has recorded your pregnancy as high risk or being at a heightened risk of premature birth, would not constitute an unforeseen event.
- The cost of your unused original tickets where the Emergency Assistance Service or we have arranged and paid for you to return to your home, if you cannot use the return ticket.
- 5. Any claims arising directly or indirectly for:
  - a) Costs of telephone calls, other than:

- calls to the Emergency Assistance Service notifying and dealing with the problem for which you are able to
  provide receipts or other reasonable evidence to show the cost of the calls and the numbers you telephoned
- ii. any costs incurred by you when you receive calls on your mobile phone from the Emergency Assistance Service for which you are able to provide receipts or other reasonable evidence to show the cost of the calls.
- b) The cost of taxi fares other than for your travel to or from hospital relating to your admission, discharge or attendance for outpatient treatment or appointments or for collection of medication prescribed for you by the hospital.
- c) The cost of treatment or surgery, including exploratory tests, which are not related to the **bodily injury** or illness which necessitated **your** admittance into hospital.
- d) Any expenses which are not usual, reasonable or customary to treat your bodily injury, illness or disease.
- e) Any form of treatment or surgery which in the opinion of the Emergency Assistance Service or us (based on information provided by the medical practitioner in attendance), can be delayed reasonably until your return to your home area.
- f) Expenses incurred in obtaining or replacing medication, which you know you will need at the time of departure or which will have to be continued outside of your home area. Where possible and with the agreement of your medical practitioner, you should always travel with plenty of extra medication in case of travel delays.
- g) Additional costs arising from single or private room accommodation.
- h) Treatment or services provided by a health spa, convalescent or nursing home or any rehabilitation centre unless agreed by the Emergency Assistance Service.
- i) Any costs incurred by you to visit another person in hospital.
- j) Any expenses incurred after you have returned to your home area.
- k) Any expenses incurred in England, Scotland, Wales, Northern Ireland, the Isle of Man or the Channel Islands which are:
  - i. for private treatment, or
  - ii. are funded by, or are recoverable from the Health Authority in **your home area**, or iii.are funded by a Reciprocal Health agreement (RHA) between these countries and/or Islands.
- Expenses incurred as a result of a tropical disease where you have not had the NHS recommended inoculations and/or not taken the NHS recommended medication.
- m)Any expenses incurred after the date on which **we** exercise **our** rights under this section to move **you** from one hospital to another and/or arrange for **your** repatriation but **you** decide not to be moved or repatriated.
- 6. Anything mentioned in What is not covered applicable to all sections of the policy.

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- Receipts or bills for all in-patient/out-patient treatment or emergency dental treatment received.
- In the event of death, the original death certificate and receipts or bills for funeral, cremation or repatriation expenses.
- Receipts or bills for taxi fares to or from hospital claimed for, stating details of the date, name and location
  of the hospital concerned.
- Receipts or bills or proof of purchase for any other transport, accommodation or other costs, charges or expenses claimed for, including calls to the Emergency Assistance Service.
- Any other relevant information relating to your claim under this section that we may ask you for.

To make a claim under this section please call: For curtailment claims +44 (0)203 126 4042 or other claims 0330 024 8315

### Section C - Personal accident

### Special definitions relating to this section (which are shown in italics)

### Loss of limb

- means loss by permanent severance of an entire hand or foot or the total and permanent loss of use of an entire hand or foot.

### Loss of sight

- means total and irrecoverable loss of sight which shall be considered as having occurred:
- a) in both eyes, if your name is added to the Register of Blind Persons on the authority of a fully qualified ophthalmic specialist and
- b) in one eye if the degree of sight remaining after correction is 3/60 or less on the Snellen scale.

### What is covered

**We** will pay one of the benefits shown below if **you** sustain **bodily injury** which shall solely and independently of any other cause, result within two years in **your** death, loss of limb, loss of sight or permanent total disablement.

Benefit	Up to age 15 years inclusive	Age 16 years to 64 years inclusive	Age 65 years and over
1. Death	£1,000	£10,000	£5,000
Loss of one or more limbs and/or loss of sight in one or both eyes	£10,000	£10,000	£10,000
3. Permanent total disablement	£10,000	£10,000	Not covered

### Special conditions relating to claims

1. Our medical practitioner may examine you as often as they consider necessary if you make a claim.

### **Provisions**

- 1. Benefit is not payable to you:
  - a) Under more than one of items 1, 2 or 3.
  - b) Under item 3. until one year after the date you sustain bodily injury
  - c) Under item 3. if you are able or may be able to carry out any relevant occupation after one year.
- 2. Benefit 1 will be paid to the deceased **Insured person's** estate.

### What is not covered

- 1. Any claim if you are unable to comply with the Important conditions relating to health (on page 10)
- 2. Anything mentioned in What is not covered applicable to all sections of the policy.

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- In the event of death, the original death certificate.
- A medical certificate or report in relation to claims for loss of limb, loss of sight or permanent total disablement.
- Any other relevant information relating to your claim under this section that we may ask you for.

To make a claim under this section please call: 0330 024 8315

### Section D - Baggage

### What is covered

1. We will pay you up to £1,000 for the accidental loss of, theft of or damage to baggage and valuables. The amount payable in the event of a total loss, will be the value at today's prices less a deduction for wear tear and depreciation (loss of value), or we may replace, reinstate or repair the lost or damaged baggage and/or valuables.

The maximum we will pay you for the following items is:

- a) £200 for any one article, pair or set of articles
- b) £200 for the total for all valuables.

### Special conditions relating to claims

- You must report to the local Police in the country where the incident occurred within 24 hours of discovery, or as soon as possible after that and get (at your own expense) a written report of the loss, theft or attempted theft of all baggage and/or valuables.
- If baggage and/or valuables are lost, stolen or damaged while in the care of a carrier, transport company, authority, hotel or your accommodation provider you must report details of the loss, theft or damage to them in writing and get (at your own expense) written confirmation.
- 3. If baggage is lost, stolen or damaged whilst in the care of an airline you must:
  - a) get a Property Irregularity Report from the airline.
  - b) give written notice of the claim to the airline within the time limit contained in their conditions of carriage (please retain a copy).
  - c) keep all travel tickets and tags for submission if you are going to make a claim under this policy.
- You must provide (at your own expense) an original receipt or proof of ownership for items lost, stolen or damaged to help you to substantiate your claim.

### What is not covered

- The first £150 of each and every claim, per incident claimed for, under this section by each insured person but limited to £300 if family cover or single parent cover applies.
- Loss, theft of or damage to valuables left unattended at any time (including in a vehicle, in checked in luggage
  or while in the custody of a carrier, tour operator or public transport operator) unless deposited in a hotel safe,
  safety deposit box or left in your locked accommodation.
- 3. Loss, theft of or damage to **baggage** contained in an **unattended** vehicle:
  - a) overnight between 9 pm and 9 am (local time) or
  - b) at any time between 9 am and 9 pm (local time) unless:
    - i) it is locked out of sight in a secure baggage area and
    - ii) forcible and violent means have been used by an unauthorised person to gain entry into the vehicle and evidence of such entry is available.
- 4. Loss or damage due to delay, confiscation or detention by customs or any other authority.
- 5. Loss, theft of or damage to mobile phones, unset precious stones, contact or corneal lenses, hearing aids, dental or medical fittings, antiques, musical instruments, motor accessories, documents of any kind, bonds, securities, perishable goods (such as foodstuffs), bicycles, ski equipment, golf equipment and damage to suitcases (unless the suitcases are entirely unusable as a result of one single incidence of damage).
- 6. Loss or damage due to cracking, scratching, breakage of or damage to china, glass (other than glass in watch faces, cameras, binoculars or telescopes), porcelain or other brittle or fragile articles unless caused by fire, theft, or an accident to the aircraft, sea vessel, train or vehicle in which they are being carried.
- 7. Loss or damage due to breakage of sports equipment or damage to sports clothing whilst in use.
- 8. Loss, theft of or damage to business equipment, business goods, samples, tools of trade and other items used

in connection with your business, trade, profession or occupation.

- Loss or damage caused by wear and tear, depreciation (loss in value), atmospheric or climatic conditions, moth, vermin, any process of cleaning repairing or restoring, mechanical or electrical breakdown.
- 10. Anything mentioned in What is not covered applicable to all sections of the policy.

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- A police report from the local Police in the country where the incident occurred for all loss, theft or attempted theft.
- A Property Irregularity Report from the airline or a letter from the carrier where loss, theft or damage occurred
  in their custody.
- A letter from your tour operator's representative, hotel or accommodation provider where appropriate.
- All travel tickets and tags for submission.
- Repair report where applicable.
- Any other relevant information relating to your claim under this section that we may ask you for.

To make a claim under this section please call: 0330 024 8315

### Section E – Personal money, passport and documents

### What is covered

We will pay you up to the amounts shown below for the accidental loss of, theft of or damage to personal money
and documents (including the unused portion of passports, visas and driving licences). We will also cover foreign
currency during the 72 hours immediately before your departure on the outward journey.

The maximum we will pay for the following items is:

- a) £200 for bank notes, currency notes and coins
- b) £50 for bank notes, currency notes and coins, if you are under the age of 16
- c) £100 for all other personal money and documents (including the cost of the emergency replacement or temporary passport or visa obtained outside your home area and the value of the unused portion of your passport, visa or driving licence).
- We will pay you up to £150 for reasonable additional travel and accommodation expenses necessarily incurred outside your home area to obtain a replacement of your passport or visa which has been lost, stolen or destroyed outside your home area.

### Special conditions relating to claims

- You must report to the local Police in the country where the incident occurred within 24 hours of discovery or as soon as possible after that and get (at your own expense) a written report of the loss, theft or attempted theft of all personal money, passports or documents.
- If personal money or passports are lost, stolen or damaged while in the care of a hotel or your accommodation provider you must report details of the loss, theft or damage to them in writing and get (at your own expense) written confirmation. Keep all travel tickets and tags for submission if a claim is to be made under this policy.

- If documents are lost, stolen or damaged while in the care of a carrier, transport company, authority, hotel or your
  accommodation provider you must report details of the loss, theft or damage to them in writing and get (at your
  own expense) written confirmation.
- 4. If documents are lost, stolen or damaged whilst in the care of an airline you must:
  - a) give formal written notice of the claim to the airline within the time limit set out in their conditions of carriage (please keep a copy).
  - b) keep all travel tickets and tags for submission to us if you are going to make a claim under this policy.
- 5. You must provide (at your own expense) an original receipt or proof of ownership for items lost, stolen or damaged to help you to substantiate your claim.
- 6. Travel, event or entertainment tickets paid for using any airline mileage or supermarket reward scheme (for example Air Miles), unless evidence of specific monetary value can be provided

### What is not covered

- 1. The first £100 of each and every claim, per incident claimed for, under this section by each **insured person** under subsection 1; of What is covered, but limited to £200 in all if **family cover** or **single parent cover** applies.
- Loss, theft of or damage to personal money or your passport or visa if left unattended at any time (including in a vehicle, in checked in luggage or while in the custody of a carrier, tour operator or public transport operator) unless deposited in a hotel safe, safety deposit box or left in your locked accommodation.
- 3. Loss, theft of or damage to travellers' cheques if **you** have not complied with the issuer's conditions or where the issuer provides a replacement service.
- 4. Loss or damage due to delay, confiscation or detention by customs or any other authority.
- Loss or damage due to depreciation (loss in value), variations in exchange rates or shortages due to error or omission.
- Any additional travel and accommodation expenses incurred because you were unable to board the public transport on which you were booked to return to the United Kingdom or continue your trip as a result of the accidental loss of, theft of or damage to your passport and/or visa.
- 7. Anything mentioned in What is not covered applicable to all sections of the policy.

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- A police report from the local Police in the country where the incident occurred for all loss, theft or attempted theft.
- A letter from your tour operator's representative, hotel or accommodation provider where appropriate.
- All travel tickets and tags for submission.
- Original receipts, proof of ownership or valuations for items lost, stolen or damaged.
- Receipts or bills or proof of purchase for any transport and accommodation expenses claimed for.
- Receipt for all currency and travellers cheques transactions.
- Any other relevant information relating to your claim under this section that we may ask you for.

To make a claim under this section please call: 0330 024 8315

### Section F – Personal liability

### What is covered

**We** will pay up to £2,000,000 (including legal costs and expenses) against any amount **you** become legally liable to pay as compensation for any claim or series of claims arising from any one event or source of original cause for accidental:

- Bodily injury, death, illness or disease to any person who is not in your employment or who is not a close relative or persons residing with you but not paying for their accommodation.
- Loss of or damage to property that does not belong to and is neither in the charge of or under the control of you,
  a close relative and/or anyone in your employment other than any temporary holiday accommodation occupied
  (but not owned) by you.

### Special conditions relating to claims

- 1. You must give us written notice of any incident, which may result in a claim as soon as possible.
- 2. You must send us every court claim form, summons, letter of claim or other document as soon as you receive it.
- You must not admit any liability or pay, offer to pay, promise to pay or negotiate any claim without our permission in writing.
- 4. We will be entitled to take over and carry out in your name the defence of any claims for compensation or damages or otherwise against any third party. We will have full discretion in the conduct of any negotiation or proceedings or in the settlement of any claim and you will give us all necessary information and assistance which we may require.
- 5. If you die, your legal representative(s) will have the protection of this cover as long as they comply with the terms and conditions outlined in this policy.

### What is not covered

- The first £200 of each and every claim, arising from the same incident claimed for under this section in relation to any temporary holiday accommodation occupied by you.
- 2. Compensation or legal costs arising directly or indirectly from:
  - a) Liability which has been assumed by you under agreement (such as a hire agreement) unless the liability would have existed without the agreement.
  - b) Pursuit of any business, trade, profession or occupation or the supply of goods or services.
  - c) Ownership, possession or use of mechanically propelled vehicles, aircraft or watercraft (other than surfboards or manually propelled rowing boats, punts or canoes).
  - d) The transmission of any contagious or infectious disease or virus.
- 3. Anything mentioned in What is not covered applicable to all sections of the policy.

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- Full details in writing of any incident.
- Any court claim form, summons, letter of claim or other document must be sent to us as soon as you receive it.
- Any other relevant information relating to your claim under this section that we may ask you for.

To make a claim under this section please call: 0330 024 8315

### Sections G, H, I, J and K – Winter sports

### (only operative if indicated in the schedule)

Cover for sections G, H, I, J and K only operates:-

- Under single trip policies if the appropriate winter sports section is shown as operative in the schedule and the appropriate additional premium has been paid.
- Under annual multi trip policies for a period no more than 17 days days in total in each period of insurance, providing the appropriate winter sportsection is shown as operative in the schedule and the appropriate additional premium has been paid.

### Section G – Ski equipment (only operative if indicated in the schedule)

### What is covered

We will pay you up to £300 for the accidental loss of, theft of or damage to your own ski equipment, or up to £200 for hired ski equipment. The amount payable in the event of a total loss, will be the value at today's prices less a deduction for wear and tear and depreciation (loss of value - calculated from the table below), or we may replace, reinstate or repair the lost or damaged ski equipment.

Age of ski equipment	Amount payable
Less than 1 year old	90% of value
Over 1 year old	70% of value
Over 2 years old	50% of value
Over 3 years old	30% of value
Over 4 years old	20% of value
Over 5 years old	No payment

The maximum **we** will pay for any one article, pair or set of articles is the amount payable calculated from the table above or £150 whichever is the less.

### Special conditions relating to claims

- You must report to the local Police in the country where the incident occurred within 24 hours of discovery or as soon as possible after that and get a written report (at your own expense) of the loss, theft or attempted theft of all ski equipment.
- If ski equipment is lost, stolen or damaged while in the care of a carrier, transport company, authority, hotel or your accommodation provider you must report details of the loss, theft or damage to them in writing and get (at your own expense) written confirmation.
- 3. If ski equipment is lost, stolen or damaged whilst in the care of an airline you must:
  - a) get a Property Irregularity Report from the airline
  - b) give formal written notice of the claim to the airline, within the time limit set out in their conditions of carriage (please keep a copy)
  - c) keep all travel tickets and tags for submission if you are going to make a claim under this policy.
- 4. You must provide (at your own expense) an original receipt or proof of ownership for items lost, stolen or damaged to help you to substantiate your claim.

### What is not covered

 The first £100 of each and every claim, per incident claimed for, under this section by each insured person but limited to £200 if family cover or single parent cover applies.

- 2. Loss, theft of or damage to **ski equipment** contained in or stolen from an **unattended** vehicle:
  - a) overnight between 9 pm and 9 am (local time) or
  - b) at any time between 9 am and 9 pm (local time) unless:
    - i) it is locked out of sight in a secure baggage area and
    - ii) forcible and violent means have been used by an unauthorised person to gain entry into the vehicle and evidence of this entry is available.
- 3. Loss or damage due to delay, confiscation or detention by customs or any other authority.
- Loss or damage caused by wear and tear, depreciation (loss in value), atmospheric or climatic conditions, moth, vermin, any process of cleaning repairing or restoring, mechanical or electrical breakdown.
- 5. Anything mentioned in What is not covered applicable to all sections of the policy.

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- A police report from the local Police in the country where the incident occurred for all loss, theft or attempted theft.
- A Property Irregularity Report from the airline or a letter from the carrier where loss, theft or damage occurred
  in their custody.
- A letter from your tour operator's representative, hotel or accommodation provider where appropriate.
- All travel tickets and tags for submission.
- An original receipt or proof of ownership for items lost, stolen or damaged.
- Repair report where applicable.
- Any other relevant information relating to your claim under this section that we may ask you for.

### To make a claim under this section please call: 0330 024 8315

### Section H – Ski equipment hire (only operative if indicated in the schedule)

### What is covered

We will pay you up to £15 per day, up to a maximum of £150 for the reasonable cost of hiring replacement ski equipment as a result of the accidental loss of, theft of or damage to or temporary loss in transit for more than 24 hours of your own ski equipment.

### Special conditions relating to claims

- You must report to the local Police in the country where the incident occurred within 24 hours of discovery or as soon as possible after that and get (at your own expense) a written report of the loss, theft or attempted theft of your own ski equipment.
- If ski equipment is lost, stolen or damaged while in the care of a carrier, transport company, authority, hotel or your accommodation provider you must report details of the loss, theft or damage to them in writing and get (at your own expense) written confirmation.
- 3. If ski equipment is lost, stolen or damaged whilst in the care of an airline you must:
  - a) get a Property Irregularity Report from the airline.
  - b) give formal written notice of the claim to the airline within the time limit set out in their conditions of carriage (please keep a copy).
  - c) keep all travel tickets and tags for submission if **you** are going to make a claim under this policy.

 You must provide (at your own expense) an original receipt or proof of ownership for items lost, stolen or damaged to help you to substantiate your claim.

### What is not covered

- 1. Loss, theft of or damage to ski equipment contained in an unattended vehicle:
  - a) overnight between 9 pm and 9 am (local time) or
  - b) at any time between 9 am and 9 pm (local time) unless:
    - i) it is locked out of sight in a secure baggage area and
    - ii) forcible and violent means have been used by an unauthorised person to gain entry into the vehicle and evidence of this entry is available.
- 2. Loss or damage due to delay, confiscation or detention by customs or any other authority.
- 3. Loss or damage caused by wear and tear, depreciation (loss of value), atmospheric or climatic conditions, moth, **vermin**, any process of cleaning repairing or restoring, mechanical or electrical breakdown.
- 4. Anything mentioned in What is not covered applicable to all sections of the policy.

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- A police report from the local Police in the country where the incident occurred for all loss, theft or attempted theft.
- A Property Irregularity Report from the airline or a letter from the carrier where loss, theft or damage occurred
  in their custody.
- A letter from your tour operator's representative, hotel or accommodation provider where appropriate.
- All travel tickets and tags for submission.
- An original receipt, proof of ownership or valuations for items lost, stolen or damaged together with receipts
  or bills detailing the costs incurred of hiring replacement ski equipment.
- Any other relevant information relating to your claim under this section that we may ask you for.

### To make a claim under this section please call: 0330 024 8315

### Section I - Ski pack (only operative if indicated in the schedule)

### What is covered

We will pay you:

- a) Up to £200 for the unused portion of **your** ski pack (ski school fees, lift passes and hired **ski equipment**) following **your bodily injury**, illness or disease.
- b) Up to £150 for the unused portion of your lift pass if you lose it.

### Special conditions relating to claims

 You must provide (at your own expense) written confirmation to us from a medical practitioner that the bodily injury, illness or disease prevented you from using your ski pack.

### What is not covered

1. Anything mentioned in What is not covered applicable to all sections of the policy

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- A medical certificate from the treating medical practitioner explaining why you were unable to use your ski
  pack.
- Any other relevant information relating to your claim under this section that we may ask you for.

### To make a claim under this section please call: 0330 024 8315

### Section J – Piste closure (only operative if indicated in the schedule)

### What is covered

We will pay you up to £15 per day, up to a maximum of £150 for transport costs necessarily incurred by you, to travel to and from an alternative site if either lack of or excess of snow, or an avalanche results in the skiing facilities (excluding cross-country skiing) in your resort being closed and it is not possible to ski. The cover only applies:

- a) To the resort which you have pre-booked for a period more than 12 hours and for as long as these conditions continue at the resort, but not more than the pre-booked period of your trip and
- b) To trips taken outside the United Kingdom during the published ski season for your resort.

If no alternative sites are available, we will pay you compensation of £15 per day up to a maximum of £150.

### Special conditions relating to claims

You must get (at your own expense) written confirmation from the relevant authority, ski lift operator or your tour
operator's representative of the number of days skiing facilities were closed in your resort and the reason for the
closure.

### What is not covered

- 1. Any circumstances where transport costs, compensation or alternative skiing facilities are provided to you.
- The closure or impending closure of the skiing facilities in your resort existing or being publicly announced by the date you purchased this insurance or at the time of booking any trip.
- 3. Anything mentioned in What is not covered applicable to all sections of the policy.

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- A letter from the relevant authority, ski lift operator or your tour operator's representative of the number of days skiing facilities were closed in your resort and the reason for the closure.
- Receipts or bills for any transport costs claimed for.
- Any other relevant information relating to your claim under this section that we may ask you for.

### To make a claim under this section please call: 0330 024 8315

### Section K - Avalanche or landslide cover (only operative if indicated in the schedule)

### What is covered

We will pay you up to £15 per day, up to a maximum of £200 for reasonable additional accommodation (room only) and travel expenses necessarily incurred in reaching your booked resort or returning home if you are delayed for more than 5 hours by avalanche or landslide. The cover only applies to trips taken outside the United Kingdom during the published ski season for your resort.

### Special conditions relating to claims

You must get (at your own expense) written confirmation from the relevant authority or your tour operator's
representative confirming the event.

### What is not covered

1. Anything mentioned in What is not covered applicable to all sections of the policy.

### Claims evidence

We will require (at your own expense) the following evidence where relevant:

- A letter from the relevant authority or your tour operator's representative confirming details of the avalanche
  or landslide that caused the delay and the period of delay.
- Receipts or bills for any accommodation and travel expenses claimed for.
- Any other relevant information relating to your claim under this section that we may ask you for.

To make a claim under this section please call: 0330 024 8315

### Making a complaint

We aim to provide the highest standard of service to every customer.

If our service does not meet your expectations, we want to hear about it so we can try to put things right.

All complaints **we** receive are taken seriously. The following will help **us** understand **your** concerns and give **you** a fair response.

### Making your complaint

If your complaint relates to a claim on your policy, please contact the department dealing with your claim.

If your complaint relates to your policy, please contact 01903 255650.

### Contact Details for Coverwise Sales and Service

The Operations Manager 77-79 High Street Steyning West Sussex BN44 3RE

Tel: 01903 255650

Email: Info@coverwise.co.uk

### Contact Details for AXA Assistance

AXA Travel Insurance Head of Customer Care The Quadrangle 106-118 Station Road Redhill Surrey RH1 1PR United Kingdom

Tel: +44 (0) 1737 815227

Email: claimcomplaints@axa-assistance.co.uk

When you make contact please provide the following information:

Your name, address and postcode, telephone number and e-mail address (if you have one)

Your policy and/or claim number, and the type of policy you hold

The name of your insurance agent/firm (if applicable)

The reason for your complaint

Any written correspondence should be headed 'COMPLAINT' and you may include copies of supporting material.

### **Beyond AXA**

Should **you** remain dissatisfied following **our** final written response, **you** may be eligible to refer **your** case to the Financial Ombudsman Service.

The Financial Ombudsman Service is an independent body that arbitrates on complaints about general insurance products. **You** have six months from the date of **our** final response to refer **your** complaint to the Financial Ombudsman Service. This does not affect **your** right to take legal action.

If we cannot resolve your complaint you may refer it to the Financial Ombudsman Service at the address given below. If International Passenger Protection Limited cannot resolve your complaint however, you may firstly write to:

Policyholder and Market Assistance Lloyd's One Lime Street London EC3 7HA

Email: complaints@lloyds.com

The Financial Ombudsman Service Exchange Tower Harbour Exchange Square London E14 9SR

Tel: 0300 123 9123 or 0800 023 4567

Fax: 020 7964 1001

Email: complaint.info@financial-ombudsman.org.uk

### Our promise to you

### We will

- Acknowledge written complaints promptly.
- Investigate quickly and thoroughly.
- Keep you informed of progress.
- Do everything possible to resolve your complaint.
- Use the information from complaints to continuously improve our service.